

NO : CBSE/2730592/CN-00027-2526/2025-26/

Dated: 19/09/2024

**The Manager,
Orchids The International School
GOYLA KHURD OPP SECTOR-19, DWARKA NAJAFGARH
DELHI, SOUTH WEST DELHI, 110071
(M: 011-25316871)**

**SUBJECT REQUEST FOR CHANGE OF NAME OF THE SCHOOL FROM SHANTI GYAN
INTERNATIONAL SCHOOL TO Orchids The International School REG.**

Sir/Madam,

This is with reference to school application No.-CN-00027-2526 dt. on the subject cited above.

In this connection, I am directed to convey approval of the Board for change in schools name as per the details mentioned below on the basis of permission granted by the State Education Department and supporting documents submitted by the school.

| Category | From | To |
|--------------------------|----------------------------------|----------------------------------|
| Change of name of school | SHANTI GYAN INTERNATIONAL SCHOOL | Orchids The International School |

| Sl. No. | GENERAL CONDITIONS |
|---------|--|
| 2. | Compliance of the points no. 1 to 5 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken. |
| Sl. No. | CONDITIONS FOR COMPLIANCE |
| 1 | As per clause no. 15.5.1 of Affiliation Bye Laws of the Board, the school is directed to upload resolution in this regard passed by the Society/Trust/Company running the school or approval from (Central or State) Public Sector Undertakings, Statutory Bodies Autonomous Bodies and Government Departments as the case may be. |
| 2 | As per clause no. 15.5.3 of Affiliation Bye Laws of the Board, the school is directed to upload an affidavit has been submitted to the effect that old name will not be used any more. |
| 3 | The school will not run any branch or part of school with old name and will not use its old name in any manner in future. |
| 4 | The liability of the school, whatever before name change, will be the liability of the school for all purposes, after change of name. |
| 5 | The CBSE shall not be responsible for any dispute arising out of change of name of school. |

The above approval will be subjected to following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school is required to renew Building Safety and Fire Safety certificates on regular basis.
3. The school will not run any branch or part of school with old school name and will not use its old school name in any manner in future.
4. In case of land documents are presently in the old name of school, the school will be required to submit revised land documents in favor of revised name of school/society/trust/company within one month.

16/03/2025, 18:10

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5. The approval is subject to final outcome of pending legal case/ litigation and any other issues arising out of change of name of school and Board shall not be responsible for any dispute/legal issue arising out of change of name of school.
6. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

The school should change all the records and letter heads accordingly. All concerned are requested to note above accordingly.

“The school shall possess valid Fire Safety certificate, Building safety certificate and Water and Sanitation Certificate alongwith other essential documents during functioning of the school which shall be renewed from time to time as per norms”.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

**Principal
Orchids-The International School
Dwarka Sector-19, New Delhi-71**

NO. CBSE/2730592/EX-05088-2425/2024-25/

Dated 31/07/2023

The Manager,
SHANTI GYAN INTERNATIONAL SCH GOYLA KHURD N DLI
GOYLA KHURD OPP SECTOR-19,DWARKA NAJAFGARH
DELHI,NEW DELHI, 110071
(M: 011-25316871)

SUBJECT: -Extension of General Affiliation up to Senior Secondary Level.

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

| | |
|--|---|
| Affiliation No used as User ID for both OASIS and LOC/Registration System | 2730592 |
| School No | 25348 |
| Affiliated for | Extension of General Affiliation |
| Category | Extension of Affiliation |
| Period of affiliation | 01.04.2024 to 31.03.2029 |

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018
2. The school shall follow all the provisions of Affiliation Bye-Laws- 2018, Examination Bye-Laws, circulars, guidelines, instructions and other amendments issued from time to time by the Board.
3. The School shall possess following valid mandatory documents at all times :
 - a. No Objection Certificate
 - b. Recognition Certificate
 - c. Land Certificate
 - d. Fire Safety Certificate
 - e. Building Safety Certificate
 - f. Certificate of Registration of Society/Trust/Company
 - g. Safe Drinking Water and Sanitary Condition Certificate
4. The School shall also ensure the compliances with the Board's Bye-laws in respect of following facilities and infrastructure within 3 months and submit compliance on SARAS portal
 1. Boundary Wall. Concrete boundary wall of not less than 6 ft. height, enclosing the school campus/site. Composite boundary walls which are partly concrete and partly grill/mesh/barbed wire below 6 feet will not be acceptable. If fencing/grill is required, then the same should be over and above 6 feet height.
 2. Ramps at the entrance(s) as well as Ramps/lifts for CWSN, to access the upper floors of the school (in case of a multistoried school) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
 3. Separate toilets for CWSN, boys and girls on every floor (in case of multistoried schools) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).

Sanjay Kumar

- 4 Appropriate laboratory infrastructure for Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab) and for Senior Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab, Physics Lab, Chemistry Lab, Biology Lab) (Circular no. CBSE/AFF-11/2022 dated 04 10 2022)
- 5 Well stocked library with adequate reading area. (Circular no. CBSE/AFF-11/2022 dated 04 10 2022)
6. Well-developed indoor and outdoor sports facilities. (Circular no. CBSE/AFF-11/2022 dated 04 10 2022)
- 7 Well-developed Digital Infrastructure (Circular No. CBSE/AFF-10/2023 dated 24 03 2023)

Failure to comply within the prescribed time may invite financial penalty @ 50,000/- per month until compliance is submitted and may debar the school from filling the registration and LOC of students' class IX to class XII, as the case may be.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

Note :-

1. The School is required to apply online for extension of affiliation before its expiry along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
4. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.

*This is an electronically generated document. It does not need any signature.
To verify the authenticity of the document, please visit
(http://www.saras.cbse.gov.in/saras/AffiliatedList_ListOfSchdirReport).*

Principal
Orchids-The International School
Dwarka Sector-19, New Delhi-71

Sauraj Khuray

Gram : CENBOSEC, Delhi - 92
E-Mail: cbseedi@nda.vsnl.net.in
website: www.cbse.nic.in



Phone: 22509256-59
Fax: 22515826
Telex : 66015-CBSE-IN

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301
(AFFILIATION BRANCH)

No. CBSE/Aff./SS-00593-1112/2730592/2011

REGD. 295707

Dated: 11.02.2011

23

The Manager,
Shanti Gyan International School,
Vill. Goyla Khurd, Najafgarh,
New Delhi - 110071

Sub: Upgradation in respect of above said school.

Sir/Madam,

With reference to your application dated 01.06.2010 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 01.04.2011 to 31.03.2014 in the following subjects:-

- (a) Languages:- HINDI ELECTIVE, FRENCH, GERMAN, ENGLISH CORE, SANSKRIT CORE.
(b) Elective Subjects:- HISTORY, POLITICAL SCIENCE, GEOGRAPHY, ECONOMICS, PSYCHOLOGY, MATHEMATICS, PHYSICS, CHEMISTRY, BIOLOGY, ENGG. DRAWING, PHYSICAL EDUCATION, PAINTING, BUSINESS STUDIES, ACCOUNTANCY, HOME SCIENCE, INFORMATICS PRAC., MULTIMEDIA & WEB TECHNOLOGY, COMPUTER SCIENCE.

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:-

1. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."
2. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
3. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
4. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
5. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
6. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
7. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
8. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII depends upon campus area and facilities:-

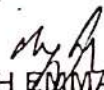
| | Campus area | Enrolment | No. of Sections (pre-primary to X) | No. of Sections at Sr. Secondary (XI & XII) |
|-----|-------------|-----------|------------------------------------|---|
| (a) | 1.0 acre | 1250 | 02 in each class | 04 in each class XI and XII |
| (b) | 1.5 acre | 1875 | 03 in each class | 04 in each class XI and XII |
| (c) | 2.0 acre | 2500 | 04 in each class | 04 in each class XI and XII |

Contd.....2

Principal
Orchids-The International School
Dwarka Sector-19, New Delhi-71

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
9. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-
- | | |
|--------------------------|-------------------------------|
| a. Area of school campus | - 4716 sq. mtrs. (1.18 acres) |
| b. Total built up area | - 1907.28 sq. mtrs. |
| c. Area of play ground | - 2475 sq. mtrs. |
| d. No. of class rooms | - 16 (23.3'x18.6') |
| e. Other rooms | - 03 (23.3'x25.6') |
| f. No. of labs: Biology | - 01 (40.9'x22.3') |
| Physics | - 01 (40.9'x22.3') |
| Chemistry | - 01 (40.9'x22.3') |
| Maths | - 01 (11.3'x18.6') |
| Computer Science | - 01 (23.3'x25.6') |
- g. Size and number of books in the Library - 01 Size(23.3'X25.6')sq. fts. No. of books 2576.
10. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
11. Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2011 to 31.03.2014) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.).
12. The school will apply for further Extension of Provisional Affiliation, on the prescribed form together with the prescribed fee of Rs. 12,500/- and other essential documents in the preceding year before the expiry of the date.
13. The school is eligible to open CBSE pattern classes XI w.e.f. 01.04.2011. Accordingly, 1st Batch of class XII of the school will be appeared at the CBSE Examination to be held in the year 2013.
14. Other conditions are as per Annexure 'A' enclosed.
15. Special conditions to be complied within three months:-
- The school is required to appoint PGTs & other staff as per CBSE norms before starting the higher classes.
 - The school is required to provide proper facility of ramp on all the floors to enable smooth movement for physically special children.
 - The school is required to enrich the library with more number of books as per CBSE norms.
 - The school is required to update the certificate of health & sanitary condition.

Yours faithfully,


(JOSEPH EMMANUEL)
DEPUTY SECRETARY (AFF)

Dated: 11.02.2011

No. CBSE/Aff./SS-00593-1112/2730592/2011

Copy to:-

- The Principal, Shanti Gyan International School, Vill. Goyla Khurd, Najafgarh, New Delhi - 110071
- The Dy. Director of Education, Office of the Dy. Director of Education, Govt. N.C.T. of Delhi, Distt. South West-B, Najafgarh, New Delhi - 110043.
- The Regional Officer, Regional Office CBSE, PS-1-2, Institutional Area, I.P. Extension, Patparganj, Delhi-110092 with the request to allow the school to sponsor candidates strictly on the norms stated above.

DEPUTY SECRETARY (AFF)

Central Board of Secondary Education

2, Community Centre, Shiksha Kendra,
Preet Vihar, Delhi - 110301

Affln. No. 2730592

Other Conditions :

Conditions for which Compliance to be submitted with in three months from the date of issue of sanction letter :-

1. Running /Starting of class IX/X or XI/XII without prior Provisional Affiliation upto Secondary level /Sr. Secondary level from the Board would be unauthorised and school shall be responsible for the consequences arising out of it.
2. Non submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE Affiliated school Building/premises.
4. The Board would not allow any transfer of property/sale of school by one Society /Management / Trust to another Society / Management / Trust through agreement /sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the board shall withdraw its affiliation with immediate effects.
5. Pay and allowances to staff should be revised from time to time to bring it at par with that to the State Government.
6. The service conditions be strictly followed as per State Education Act and staff be given appointment / Confirmation letters etc. accordingly.
7. 5-6 names of persons (atleast 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The School shall maintain Section teacher Ratio at least 1:1:5 at each level i.e. primary (I-V) Secondary (VI-X) and Sr. secondary (XI-XII)
9. The school has to constitute a committee for protection of women from sexual harrasment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No. 666-70 of 1992 Vishakha and others state of Rajasthan and others delivered on 13/08/1997.
10. Rs. 45,000/- on account of annual fee for 0.3 years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below :-

| | | | | |
|-------|---|------|----------|---|
| Upto | - | 500 | Students | Rs. 60,000 |
| 501 | - | 750 | " | Rs. 80,000 |
| 751 | - | 1000 | " | Rs. 1,00,000 |
| above | - | 1000 | " | Rs. 100/- per student rounded to nearest thousand |

The intrest accruing out of the deposit of reserve fund made by the institution at the time of Affiliation / extension of affiliation be not withdrawn by the management under any circumstances what so ever.

Principal
Orchids-The International School
Dwarka Sector-19, New Delhi-71

ASSTT./DEPUTY SECRETARY (Aff.)



**CENTRAL BOARD OF SECONDARY EDUCATION
(AFFILIATION BRANCH)
Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi-110 301
SPEED POST**

No. CBSE/Aff./2730592(SL-00388-0910)/2009/199464

Dated 24/10/2009

The Manager,
Shanti Gyan International School,
Goyla Khurd, Opp. Sector - 19
Dwarka, Najafgarh
New Delhi-110071.

Sub: Fresh Composite Provisional Affiliation to the above said school

Sir/Madam,

With reference to your online application dated 15/6/2008 on the subject cited above, I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 1.4.2009 to 31.3.2012.

The above sanction is subject to fulfilment of following conditions:-

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
3. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

| | Campus area | Enrolment | No. of Sections (pre-primary to X) | No. of Sections at Sr. Secondary (XI & XII) |
|------|--|-----------|------------------------------------|---|
| (a) | 1.0 acre | 1250 | 02 in each class | 04 in each class |
| (b) | 1.5 acre | 1875 | 03 in each class | 04 in each class |
| (c) | 2.0 acre | 2500 | 04 in each class | 04 in each class |
| (d) | School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above. | | | |
| (e) | Schools running on less than 01 acre campus shall restrict number of students as follows:- | | | |
| | Category | | Area of land | No. of students |
| (i) | Secondary School | | 2000 sq. mtrs | 600 upto Class X |
| (ii) | Sr. Secondary School with two streams | | 3000 sq. mtrs | 900 upto Class XII |

4. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.
5. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
6. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
7. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
8. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.

Me

**Principal
Orchids-The International School
Dwarka Sector-19, New Delhi-71**

Contd..2

9. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
10. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required
11. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
12. The school will provide Laboratories, Library and other facilities as per norms of the Board.
13. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
14. **The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'Internet always on' from any service provider.**
15. **The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.**
16. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
17. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
18. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
19. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
20. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
21. The affiliation Code Number allotted to your school is 2730592. This may please be noted and quoted for any correspondence with the Board.
22. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names.
23. **Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2009 to 31.03.2012) be also remitted at an early date.**
24. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of Rs. 12,500/- and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation.
25. The school is eligible to open CBSE pattern class IX w.e.f. 1.4.2009. Accordingly, 1st Batch of class X of the school will appear at the Board's Examination to be held in the year 2011.
26. **The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to suo moto withdrawal of the affiliation of the school for secondary Examination granted by the Board.**
27. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

| | | | |
|--------|-----------------------------|----|-----------------|
| (i) | Area of school campus | - | 4716.78 Sqm. |
| (ii) | Total built up area | - | 1752.10 Sqm |
| (iii) | Area of play ground | - | 2475.82 Sqm |
| (iv) | No. of class Rooms | 14 | 23.3x18.6 Sqf |
| (v) | Labs | | |
| | Science Lab | 1 | 24x23.97 sqf |
| | Computer lab | 1 | 23.3x18.6 sqf |
| | SST Lab | 1 | 23.3x22.3 sqf |
| (vi) | Other rooms | 6 | different sizes |
| (vii) | Library | 1 | 23.3x25.6 sqf. |
| (viii) | No. of Books in the library | | 2500 |


Principal

28. Other conditions are as per Annexure 'A' enclosed.
29. Special conditions to be noted and strictly complied within three months:-

1. The school is required to give exposure to the Principal and teachers by sending them for various inservice training /orientation programmes.
2. The Library, Science lab and facilities for Art, Music and co curricular activities is to be upgraded. Similarly, school should take up special care to develop games and sports for Physical fitness and alround development for students.
3. The school must impress upon on the books prescribed by the CBSE and NCERT.
4. The school is required to maintain proper accounting procedure like maintenance of Cash Book/Ledger, a system of withdrawal from the bank and proper utilization of the funds.
5. The School is required to have Directorate of Education /Advisory Board names in School Managing Committee.
6. The school is required to maintain FDR in joint names of Manager of the School & Directorate of Education concerned or Secretary, CBSE.
7. The School is required to set up separate labs for Mathematics and computer.
8. The school is required to disburse the salary to all the staff through Bank against single cheque.

Yours faithfully,

(JOSEPH EMMANUEL)
DEPUTY SECRETARY (AFF.)

No. CBSE/Aff./ 2730592(SL-00388-0910)/2009/

Dated 10/2009

Copy to:-

1. ✓ The Principal, Shanti Gyan International, Goyla Khurd, Opp. Sector- 19, Dwarka, Najafgarh, New Delhi - 110071.
2. The Dy. Director of Education, O/o the Dy. Director of Education, Distt. South West.B, Najafgarh, New Delhi-110043.
3. The Regional Officer, CBSE P.S, 1-2, Institutional Area, I.P.Ext.Patparganj, Delhi-92 with the request to allow the school to sponsor candidates strictly on the norms stated above.
4. The AMC Unit, CBSE, Preet Vihar, Delhi.

mmy
DEPUTY SECRETARY (AFF.)

Principal
Orchids-The International School
Dwarka Sector-19, New Delhi-71

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR,
DELHI-110 092.

Aff.No. /2730592/2009

Annexure-A

Other Conditions: -

Conditions for which compliance to be submitted within three months of issue of sanction Letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W-P Criminal No. 666-70 of 1992 Vishakha and other State of Rajasthan and others delivered on 13.8.1997.
10. Rs- 4500/- on account of annual fee for 03 years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-

| | | | | |
|-------|---|------|----------|--|
| Upto | - | 500 | Students | Rs.60,000/- |
| 501 | - | 750 | " | Rs.80, 000/- |
| 751 | - | 1000 | " | Rs.1, 00,000/- |
| Above | - | 1000 | " | Rs. 100/- per student round to nearest thousand. |

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.

DY. SECRETARY (AFF)

Principal
Orchids-The International School
Dwarka Sector-19, New Delhi-71